



# Vicks

## FTP Information

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Files can be delivered to Vicks via our FTP site: <ftp.vickslitho.com>. If you don't have a user account with Vicks you can upload files to our secure public (incoming) directory. Use the following procedures:

1. Use a Zip (PC) or Stuffit (Mac) program to compress and consolidate your files.
2. Name the file with alpha and numeric characters only, with no spaces. It is helpful if you name the file in such a way as to connect it with your company name ie.: abcfile.zip.
3. Using an FTP program such as Fetch (Mac) or CuteFTP (PC) go to <ftp.vickslitho.com> and log on anonymously. Select the 'incoming' directory and upload your file. Some FTP programs may require you to enter Anonymous in the username and your e-mail address as the password.
4. Notify Vicks via e-mail at [vicksepp@dreamscape.com](mailto:vicksepp@dreamscape.com) of the file transfer. Include the file name, customer name, and any additional pertinent information, such as if the file is a correction or revision.

If you have any questions please feel free to call us at:

Vicks  
Electronic Prepress Dept.  
315-272-2428 or 272-2430  
or e-mail at  
[vicksepp@dreamscape.com](mailto:vicksepp@dreamscape.com)